

## Ubley School PTA: AGM 2022/23 Meeting Minutes

Wednesday 13th March 2024

7:30pm - 9:00pm, held on Zoom

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**Attendees:** Sara English (Chair) | Liz Harvey (Treasurer) | Chloe Rollinson (Secretary) | Ian Harvey (Head Teacher) | PTA Members Robyn Aspinall | Charlie Baker | Megan Baginski | Christine Suffolk | Donna Taylor | Clare Foster-Pickup

**Apologies:** PTA Members Saskia Aucott, Emily Mabey

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### Review of 2022/23 AGM Minutes

Last year's minutes were reviewed prior to the meeting. No comments or amendments noted - all actioned and approved.

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### Chair's Report

The Chair's report reflected that it had been another strong year both in terms of the number of events run by the PTA and the profit that they generated. The 2022/23 year was the PTA's busiest and most successful post-covid, an encouraging statistic.

The Beer Festival Kitchen and School Disco, held in October and November, began the year on a very positive note as they are two of the biggest earning activities organised by the committee. Profit taken from the School Disco continues to grow year on year as efficiencies in its running are put into place. Thanks go to Meg for her hard work in delivering this.

The Smarties challenge was enjoyed by the children and is a simple, easy to implement activity that could be repeated in future years.

The Village Fetes in both Ubley and Compton Martin, organised by Saskia and Jamie Linegar respectively, saw continued success and further built upon the link between school and community fundraising.

Newer initiatives, Easter Egg Trail and Christmas based activity, built on the previous year both in terms of improved experiences and money raised - further learnings are to be taken forward and these activities developed and expanded upon for the 23/24 academic year.

Pancake Day Races, a Movie Night, after school ice creams and Sports Day refreshments were additional activities that rewarded the children and were nice events to run in school - a balance of fundraising focused and rewarding activities should continue to be struck moving forward.

Funds raised were spent on a combination of infrastructure and equipment for school (benches, IT equipment, Hedgehog Class equipment, art materials and dictionaries), interactive workshop experiences (Bollywood, Art), coach travel and the whole school trip to the pantomime! A big thanks was extended from the Chair to all committee members and a team of further helpers who together, did a brilliant job in all 22/23 endeavors.

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### **Treasurer's Update / Annual Return**

Treasurer ran through income and expenditure for the financial year 2022/23.

Income for the period was a total of £7,474.08 across all PTA fundraising endeavors and donations. Expenses for the period were £7,937.86 of which £463.78 was drawn from savings. Opening balance at the beginning of the period was £3,38.44 the year closed at £2,870.13.

All events continued to build on previous years in terms of profit made with Glastonbury, Beer Festival Kitchen, Disco and Christmas performing well and bringing in significant funds.

It was noted that 2 x sets of whole school pantomime tickets were paid for during this accounting period.

All present agreed that the details contained within the report were accurate for submission of annual accounts.

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### **Resignations / Nominations**

During the 2022/23 year 3 members of the PTA committee resigned - Sophie Williams, Rachele Snowdon and Vessie - we thanked them for their service and contributions.

5 new members joined the committee - Donna Taylor, Christine Suffolk, Claire Foster-Pickup, Emily Mabey and Laura Westaway - we welcomed our new members!

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### **Head Teacher's Update**

Ian Harvey extended his thanks to all members of the PTA for their efforts over the 2022/23 year and noted that their contribution of time, ideas and enthusiasm had a very positive impact on both the school and wider community. He noted that for a small school the depth and breadth of PTA activity and its resulting benefits was commendable.

It was felt by IH that the mixture of areas (tangible materials, experiences and travel etc.) that PTA funds were put towards was of most benefit for the school and so we should continue this balance in investment in future years. The ability to be fluid with the apportionment of funds, works well for school and enables them to recognise and ask for funding as needs arise.

Investment should continue into one 'whole school trip' each year (with alternatives to Pantomime to be considered for future years).

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## **Activity Review - 2023/24 Term 2**

### **Movie Night**

The event was a success, enjoyed by all children who attended (around 60).

Snacks were prepared in advance and this worked really well.

The choice of two films (selected by the children from a vetted shortlist) worked well.

The nice weather encouraged children outside which made supervision a bit more difficult.

### **World Book Day**

First year of activity in support of World Book Day was a success with the children.

The visiting author was popular with the children. There is potential to secure a bigger named author, with more notice.

Second hand book sale was great - lots of donations, interest in the sale and books sold!

We noted that if we are to run again a simpler payment process would be beneficial and also that all children (regardless of payment) will be allowed to select book/s if they wish.

Any remaining books will be donated to charity or sold via We Buy Any Book

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## **Upcoming Activity - 2023/24 Term 3**

### **School Easter Hunt - 28/03/23**

Counters will be hidden around school, in house colours, for children to hunt and exchange for a prize - activity will run at the end of the school day

Tea, coffee and cake will be offered FOC to parents at pick up

### **Easter Egg Trail - 16/04/23**

Village loop trail, starting from the Village Hall to run the last Sunday of the Easter holidays.

Similar format to previous years with craft, face painting and refreshments served in the Hall.

Addition of a raffle with premium prizes to be won this year.

### **Fun Run / Colour Run - June/July**

Active, fun, inclusive outdoor activity - fun run style that all children could participate in and raise sponsorship money for. Could take place on the Glebe and tie into the Summer Olympics theme.

Activity currently being researched - to be discussed at next PTA meeting

### **Ice Cream Sales & Sports Day Refreshments**

Discuss these activities at next PTA meeting

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**Date of Next Meeting**

Date & time of next meeting to be scheduled for early after the Easter holidays - date tbc

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**AOB**

Yoga class for Yr 6 pre-SATs - Chris put forward the idea of running a yoga/mindfulness session/s with Yr 6 pupils in the run up to their SATs. Chris will contact yoga teacher Emma Hassel to check availability and cost.

PE equipment - PH Sports - Noted that incorrect sports equipment is being used for lessons - IH will follow up with PH Sports.

Panto alternative - Meg to look into alternatives for 'whole school trip' for 2024/25 year - could be any time of year and could be day out or performance type trip.